



**COTSWOLD  
DISTRICT COUNCIL**

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# **PLANNING AND LICENSING COMMITTEE AGENDA**

**Wednesday 8th February 2017, 9.30 a.m.**

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**Council Chamber, Trinity Road, Cirencester**

## NOTES

(i) Additional Representations/Questions

MEMBERS OF THE COMMITTEE ARE REQUESTED TO **ARRIVE AT LEAST 30 MINUTES BEFORE THE START OF THE MEETING** TO READ ANY ADDITIONAL REPRESENTATIONS AND TO ASK QUESTIONS OF OFFICERS. MEMBERS ARE ALSO REQUESTED TO **GIVE OFFICERS AT LEAST 48 HOURS' NOTICE OF DETAILED, TECHNICAL QUESTIONS** IN ORDER THAT INFORMATION CAN BE SOUGHT TO ENABLE ANSWERS TO BE GIVEN AT THE MEETING.

(ii) SITES INSPECTION BRIEFINGS

MEMBERS ARE REQUESTED TO **KEEP ALL OF THEIR PAPERS RELATING TO THIS MEETING** IN CASE THEY ARE REQUIRED TO ATTEND SITES INSPECTION BRIEFINGS.

(iii) Mobile Phones/Pagers

All mobile phones/pagers should be **SWITCHED OFF OR SET TO SILENT MODE BEFORE** the start of the Meeting.

(iv) Recording of Proceedings

The public proceedings of Council, Cabinet and Committee Meetings may be recorded, which includes filming, as well as audio recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Committee Administrator know before the start of the Meeting.

Recording/filming should not be disruptive or distracting to the good order and conduct of the Meeting. To assist with this, an area of the Meeting venue will be designated from which proceedings can be recorded/filmed, and 'roaming' around the venue while recording is not permitted. The Chairman will exclude anyone whose behaviour is disruptive.

Recording/filming should only be of Members and Council Officers, and not any members of the public (unless they are formally addressing the Meeting or unless specific permission has been given by those individuals).

For further information, please read the Notices displayed inside and outside the Meeting venue and/or speak with the Committee Administrator.

(v) Questions Arising on the Agenda

If any Member has any questions regarding either (a) an update/progress report on a specific item contained in the Minutes of the previous Meeting or (b) a report contained within the Agenda, he/she is requested to give advance notice of such question to the Director/Officer originating the report or to an Officer of the Democratic Services Section so that a full response can be made available either prior to, or at, the Meeting. If no such advance notification is given, a full response to any question cannot be guaranteed at the Meeting.

With specific regard to the Minutes of previous Meetings, Members' attention is drawn to Council Procedure Rule 17.1 which provides that, once the Minutes have been signed, Members may ask questions to ascertain what progress has been made on a particular matter referred to in the Minutes, but may not make any other statement or generate discussion on the Minutes.

(vi) Voting at Planning and Licensing Committee (Council Procedure Rule 36)

Ward Members who are also Members of the Planning and Licensing Committee shall not be able to vote or make/second propositions/amendments on applications for planning permission, Listed Building consent, Conservation Area consent, advertisement consent or enforcement issues; or issues relating to legal agreements; within their own Wards.

Substitute Members **ARE NOT ABLE TO VOTE OR MAKE/SECOND PROPOSITIONS/AMENDMENTS** on applications for planning permission, Listed Building consent, Conservation Area consent, advertisement consent or Certificates of Lawful Use or Development; or enforcement issues; or issues relating to legal agreements; **NEITHER WITHIN THEIR OWN WARDS NOR WITHIN THE WARDS OF THE MEMBERS FOR WHOM THEY ARE SUBSTITUTING.**

**MEMBERS LEAVING THE COUNCIL CHAMBER DURING THE CONSIDERATION OF ANY ITEM ON THE AGENDA ARE NOT ABLE TO PARTICIPATE IN THE DISCUSSIONS AND/OR VOTE IN RESPECT OF THAT ITEM ON THEIR RETURN. THIS PROVISION ALSO APPLIES TO MEMBERS ARRIVING FOR THE MEETING AFTER SUCH CONSIDERATION HAS COMMENCED.**

(vii) Public Speaking at Meetings of the Planning and Licensing Committee

Public speaking is allowed on applications on the Schedule of Applications to be considered by the Planning and Licensing Committee.

Details of the procedure, and a copy of the leaflet 'A Guide to Public Speaking at Meetings of the Planning and Licensing Committee', are available from the Case Officer or Front of House on 01285 623000, or by e-mail to [planning@cotswold.gov.uk](mailto:planning@cotswold.gov.uk)

Public speakers are requested to either e-mail a copy of their comments in advance of the Meeting to [democratic@cotswold.gov.uk](mailto:democratic@cotswold.gov.uk) or to hand a copy to the Committee Administrator at the Meeting. Public speakers are reminded that their representations are in the public domain and will be treated in the same way as letters of support for, or objection to, any planning applications.

(viii) Committee Administrator

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Derek Chiplin on 01285 623000 who will be the Committee Administrator responsible for the Meeting.

Distribution:

All Members of the Planning Committee  
(Councillors AW Berry, AR Brassington, Sue Coakley, Alison Coggins, PCB  
Coleman, RW Dutton, Jenny Forde, David Fowles, M Harris, SG Hirst, RL Hughes,  
Mrs. SL Jepson, Juliet Layton, MGE MacKenzie-Charrington, and Tina Stevenson)

Ward Members (not otherwise on the Committee)  
(Councillors JA Harris, Dilys Neill and LR Wilkins)

**Nigel Adams**

Head of Democratic Services

30<sup>th</sup> January 2017

**THIS MEETING WILL BE PRECEDED BY A BRIEFING FOR  
MEMBERS ON DEROGATION TESTS WHICH WILL BE HELD  
IN THE COUNCIL CHAMBER, TRINITY ROAD, CIRENCESTER  
STARTING AT 8:50 A.M.**

# PLANNING AND LICENSING COMMITTEE

## 8<sup>TH</sup> FEBRUARY 2017

### AGENDA

- (1) **Apologies**
- (2) **Declarations of Interest**
  - (1) To receive any declarations of interest from Members under the Code of Conduct for Members;
  - (2) To receive any declarations of interest from Officers under the Code of Conduct for Officers.
- (3) **Substitute Members** - To note details of any substitution arrangements in place for the Meeting.

Notes:

  - (i) The procedures in respect of substitution arrangements are set out in Council Procedure Rule 29. Particular attention is drawn to the fact that the Head of Democratic Services must be notified of any intended substitution **by no later than 5.00 p.m. on the working day prior to the day of the Meeting.**
  - (ii) Members are reminded that they are not able to make/second Propositions/Amendments, or vote, on applications within their own Wards. **Substitute Members are not able to make/second Propositions/Amendments, or vote on applications within their own Wards, or within the Wards of the Members for whom they are substituting.**
- (4) **Minutes** - To confirm the Minutes of the Meeting of the Committee held on 11<sup>th</sup> January 2017 (attached).
- (5) **Chairman's Announcements** (if any)
- (6) **Public Questions** - Council Procedure Rule 10 - Not more than fifteen minutes allowed for written questions to be put by Local Government electors within the Cotswold District on any matter in relation to which the Council has any power or duties or which affects the District, and which falls within the Terms of Reference of the Committee.
- (7) **Member Questions** - Council Procedure Rule 11 - Not more than fifteen minutes allowed for written questions to be put by Members on any matter in relation to which the Council has any power or duties or which affects the District, and which falls within the Terms of Reference of the Committee.
- (8) **Petitions** (if any)

## Items for Consideration and Decision

(9) **Schedule of Applications**

- (a) To consider and determine the applications contained in the enclosed Schedule.
- (b) To resolve that where on this Schedule of Applications, development proposals in Conservation Areas and/or affecting Listed Buildings have been advertised - (in accordance with Section 73 of the Planning (Listed Building and Conservation Areas) Act 1990 and the Town and Country Planning (Listed Buildings and Buildings in Conservation Areas) Regulations 1977) - but the period of the advertisement has not expired by the date of the Meeting then, if no further written representations raising new issues are received by the date of expiration of the advertisement, those applications shall be determined in accordance with the views of the Committee.
- (c) To resolve that where on this Schedule of Applications, the consultation period in respect of any proposals has not expired by the date of the Meeting then, if no further written representations raising new issues are received by the date of expiration of the consultation period, those applications shall be determined in accordance with the views of the Committee.

| <b><u>Application No.</u></b> | <b><u>Description</u></b>  | <b><u>Ward Councillor(s)</u></b> | <b><u>Case Officer/ Page No.</u></b> |
|-------------------------------|--|----------------------------------|--------------------------------------|
| <u>CD.2240/7/J</u>            | Erection of one dwelling at the end of an existing terrace at 150 Roman Way, Bourton-on-the-Water GL54 2HD   | LR Wilkins                       | Joe Seymour<br>Page 2                |
| <u>CD.9447/A</u>              | Proposed barn conversion to dwelling house, replacement roof and proposed extension at Field Barn, Hidcote Boyce, Ebrington GL55 6LT   | Mrs. SL Jepson                   | Chris Fleming<br>Page 10             |
| <u>CD.3893/G</u>              | Outline with all matters reserved for the demolition of the existing youth club and construction of up to 5 bedsits at Stow Youth Centre, Fosseyway, Stow-on-the-Wold GL54 1DW | Dilys Neill                      | Alison Hall<br>Page 24               |

| <u>Application No.</u> | <u>Description</u>   | <u>Ward Councillor(s)</u> | <u>Case Officer/ Page No.</u> |
|------------------------|--|---------------------------|-------------------------------|
| <u>CT.0507/1/M</u>     | Loft conversion to include staircase, landing, bathroom and bedroom; installation of 4 no. conservation roof windows in north-west elevation and reinstatement of original second floor window to the north-east elevation at Mill House, Cotswold Mill, Lewis Lane, Cirencester GL7 1EL | JA Harris                 | Lydia Lewis<br>Page 47        |
| <u>CT.0507/1/L</u>     | Loft conversion to include staircase, landing, bathroom and bedroom; installation of 4 no. conservation roof windows in north-west elevation and reinstatement of original second floor window to the north-east elevation at Mill House, Cotswold Mill, Lewis Lane, Cirencester GL7 1EL | JA Harris                 | Lydia Lewis<br>Page 54        |
| <u>06/00158/TPO</u>    | Various tree works to 6 trees (1 x Ash, 3 x Lime, 2 x Norway Maple) at Beeches Car Park, Beeches Road, Cirencester   | JA Harris                 | Chris Fleming<br>Page 59      |

Notes:

- (i) Members who do not receive full copies of the Agenda and/or Schedule can view individual Agenda reports/applications on-line at [www.cotswold.gov.uk](http://www.cotswold.gov.uk) by following the links to 'Meetings, minutes and agendas' via the 'About the Council' link on the Homepage.
- (ii) Individual Agenda reports/applications can be downloaded. Alternatively, if individual documents are too large to download and print, Members can request a hard copy by contacting the Committee Administrator responsible for the Meeting.

## Other Matters

(10) **Sites Inspection Briefings**

1. Members for 1<sup>st</sup> March 2017

If required:-

Councillors    AW Berry  
                    AR Brassington  
                    M Harris  
                    SG Hirst  
                    Mrs. SL Jepson

(2) Advance Sites Inspection Briefings

No advance Sites Inspection Briefings have been notified.

(11) **Other Business** - Such other business which, in the opinion of the Chairman, is urgent.

**THIS MEETING WILL BE PRECEDED BY A BRIEFING FOR MEMBERS ON DEROGATION TESTS WHICH WILL BE HELD IN THE COUNCIL CHAMBER, TRINITY ROAD, CIRENCESTER STARTING AT 8:50 A.M.**

(END)